Jakub Pszczełowski

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SUMMARY

I'm a BA who also tests and understands developers. Over the past ten years at places like UBS, Credit Suisse, and Clearstream, I've worked across requirements, testing, and process automation as part of my responsibilities. I find the gaps between what was agreed and what got built, and I fix them before they become someone else's problem. I can write the requirement, verify it, and script away daily manual work. Senior stakeholders get plain language and developers get precise specs, so both sides see fewer surprises.

WORK EXPERIENCE

Professional Development & Career Transition **Jul. 2025 – Present**
Zurich, Switzerland

- **AI Job-Search Pipeline:** building a self-hosted agent that turns daily job alerts into ranked offers, tailored PDF applications and a daily report (Python, SQLite, Docker; designed and built with Claude).
- **AI Job-Search Pipeline engineering:** designed, specified (requirements in a versioned goal document) and steered the system with an AI coding assistant; automated tests (over 1,000) run in GitHub Actions CI with SemVer releases; versioned LLM prompts, delegation across several AI agents and validation of their results against a schema.
- **Agentic Workflows:** Upskilling in the orchestration of AI Agents to streamline complex project lifecycles and data analysis.

Business Analyst / Manual Tester **Aug. 2023 – Jul. 2025**
Clearstream Fund Services Zurich, Switzerland

- **Requirements at scale:** Defined and documented 1,000+ requirements and user stories across 20+ releases.
- **Test volume:** Wrote 1,000+ BAT/UAT test cases and found hundreds of defects; wrote and executed regression tests, using SQL and PL/SQL for test data and defect analysis.
- **SQL and data validation:** Used SQL, including CTEs, to validate reports and check outputs for the Daily Calculation project.
- **Biggest achievement:** Delivery of Daily Calculation project - over 90% test accuracy in a demanding, fast-paced environment.

Business Analyst / Automation Developer **Nov. 2021 – Jul. 2023**
UBS Zurich, Switzerland

- **Automation Development:** Developed Python & VBA scripts for test automation, saving over 500 manual hours per year.
- **Test Automation:** Wrote UI test scripts and regression tests with Selenium and Playwright, and unit tests.
- **Financial operations:** Analyzed corporate actions systems & processes to identify gaps and opportunities for improvement.
- **Data Mapping:** Created Source to Target data mapping for SWIFT messages to improve automated data processing.

Senior Business Analyst **Feb. 2021 – Nov. 2021**
Wipro Limited for HSBC Poland Wroclaw, Poland

- **Automation Development:** Set service management reporting standards with VBA and SQL, saving $100,000+ annually.
- **Reporting Ownership:** Owned the service management reporting, including its automation.

Business Analyst **Nov. 2018 – Jan. 2021**
UBS Wroclaw, Poland

- Delivered Real Estate dynamic utilization reports for EMEA Senior Mgmt. using Tableau, Excel and SQL by analyzing trends and presenting actionable insights; supported the analysis (Alteryx, Excel, Splunk) behind a hybrid office-space usage model with potential savings of over 5 billion USD across more than 100 buildings of the UBS portfolio.
- VBA and Tableau reports that enabled Sr. management to shape Real Estate utilization, saving 200 hours annually.

Chief Operating Officer Specialist **Sep. 2017 – Nov. 2018**
Credit Suisse Wroclaw, Poland

- **Budgeting and reporting:** Owned the review of the hiring process, the budgeting and the reporting.

Workforce Strategy IT Specialist – Graduate program **Sep. 2016 – Aug. 2017**
Credit Suisse Wroclaw, Poland

- Coordinated global hiring reviews, headcount forecasting, and strategic business planning for Group IT

Global Service Desk Analyst – Graduate program **Oct. 2014 – Aug. 2016**
Credit Suisse Wroclaw, Poland

- Provided technical support and ticket management for global partners in a shift-based environment

EDUCATION & LANGUAGES

Wroclaw University of Economics **Sep. 2012 – Jun. 2014**
Bachelor Studies in Business Administration (not completed) Wroclaw, Poland

High School Diploma **Sep. 2008 – Jun. 2011**
Maturity Exam

Preparing for: Oracle Database SQL Certified Associate (1Z0-071)

English: fluent | **Polish**: fluent | **German**: basic

TECHNICAL SKILLS

Automation & Development

- VBA & macros | Python scripts (FastAPI)
- JavaScript (basic, maintenance of macros and scripts)
- Reading Java (reading level, not coding) | PowerPoint
- AI prompting | LLM workflow design with Claude Code
- GitHub Actions CI | Docker | SQLite | pytest | Git

Reporting & Data

- Excel | SQL (including CTEs)
- T-SQL (MSSQL queries, stored procedures)
- PL/SQL (queries) | Tableau | Power BI | KPI reporting
- Alteryx | Splunk | ETL | SWIFT messages
- SWIFT MT54x/MT56x | Source-to-target mapping
- Reconciliation (securities and cash) | Risk reporting
- Service-management dashboards
- SQL Server Reporting Services

Testing & Collaboration

- BAT/UAT | Test planning & execution | Selenium (basic)
- Playwright (basic) | Xray | Jira | Scrum | Confluence
- Confluence administration | SharePoint

Operations & Controls

- Financial-services reporting | Data validation
- Payments & Corporate Actions processes
- Requirements gathering | Process improvement | UML
- BPMN | Visio | draw.io
- Reading REST/SOAP API calls (reading level)
- Stakeholder workshops